

MOUNT JOY BOROUGH COUNCIL
June 7, 2010 Minutes

The Mount Joy Borough Council held its regular meeting on June 7, 2010, at the Mount Joy Borough Office.

President Rebman called the meeting to order at 7:00pm, Mayor Ginder gave the invocation, and the Pledge of Allegiance followed.

Roll Call - Present were: President Rebman; Councilors Bower, Glessner, Golicher, Hall, Hiestand, Metzler, Murray, and Shaffer. Also present were Borough Manager Barnum Wahl, Public Works Director Scott Hershey, Chief O'Connell, Codes and Zoning Officer Stacie Gibbs, and Mayor Ginder.

Rebman announced item 8A, a motion to accept the proposal from Mount Joy Township to conduct a comprehensive study of the police departments will be removed and returned back to Public Safety, and item 9B, a motion to authorize Public Works to proceed with the purchase of a pick up truck will be removed and returned back to Public Works.

Report of the Mayor

A written report was provided.

Report of the Chief of Police

Chief O'Connell highlighted the monthly report for April 2010. The report shows there were 58 traffic arrests and 26 criminal arrests for the month. There were 207 calls answered for the month, and a total of 800 calls answered for the year. Monies collected by the Police Department for the month of April for tickets, permits, reports, and services totaled \$2,900.41.

Report of Fire Department Mount Joy

A written report was provided.

The Report of Main Street Mount Joy (MSMJ)

Main Street manager, Stacy Rutherford could not attend. A written report was provided.

Report of Planning and Zoning Director

Gibbs reviewed the monthly written report for May 2010.

Gibbs reported on 564 Church St., that demolition is underway and the permits and plans should be coming soon.

Gibbs reported on 34 W. Main St., that progress will be slow because they are probably going into litigation.

Report of the Special Projects Manager

A written report was provided.

Report of the Borough Manager

Wahl reviewed the monthly written report for May 2010.

Wahl reported he received the Maibach brief and has it for review.

Wahl reported on the updates to the employee handbook, that he would like comments back by the Administration and Finance meeting on June 23, 2010.

Public Input Period

Ned Sterling, 13 W. Main St., asked if there is any new information on the YMCA. Bower said he got an e-mail from Jeff Ketterdine's secretary saying they are working on raising funds and will be in contact with us.

Sterling asked if the Borough has a copy of the noise ordinance discussed at Public Safety for review. Hall said they will have a draft copy the night of the Public Safety meeting, and that it looks good.

Sterling asked if there is a plan to put new trees on Main St. Barto said at this point they do not have any ordered, but are planning on planting more in the fall.

Approval of the Minutes of the Previous Meeting

On a **MOTION** by Bower, and a second by Hiestand, the minutes from the regular meeting on May 3, 2010 were approved as corrected. *Motion carries unanimously.*

Administration and Finance Committee

A **MOTION** was given by Hiestand, and a second by Glessner, to change the official hours that the municipal building is open to the public from 8am – 5pm to 7:30am – 4pm. There was discussion as follows.

Wahl stated there is little activity between 4pm and 5pm and staff feels it would be more beneficial to open earlier. He stated that the first Monday and the second Thursday of each month will still remain open till 6pm. The proposal would also include the authority of the Police Chief, Authority Manager and the Borough Manager to approve flex scheduling for each employee to accommodate their individual needs.

Hall said that not only are we shifting the hours, but we are also loosing a half hours time. He said he does see the benefit to opening earlier, but would like to see a full 9 hour operational time with the hours possibly being 7am – 4pm.

Hiestand said he wasn't aware the office was open till 6pm two days a month. Gibbs said that started for the nights she would stay for meetings. She also said she would like to keep her zoning hours from 8am – 4:30pm.

Rebman suggested withdrawing the motion to take the discussion back to Administration and Finance Committee to possibly be reconsidered at the next Council meeting. He suggested to track all calls and walk ins from 4 – 5pm and the nature thereof.

Motion withdrawn.

On a **MOTION** by Hiestand, and a second by Glessner, approval was given to discuss and endorse the application of the Mount Joy Borough Authority for the replacement of both the water and sewer mains on Manheim Street and to authorize the Borough Manager/Secretary to sign a letter to the Lancaster County Housing and Redevelopment Authority confirming this endorsement. *Motion carries unanimously.*

On a **MOTION** by Hiestand, and a second by Glessner, approval was given for Resolution #06-10 Regarding Continuing Disclosure with Trout Ebersole and Groff. *Motion carries unanimously.*

On a **MOTION** by Hiestand, and a second by Glessner, approval was given authoring the Borough Manager/Secretary to sign the June 3, 2010 letter from Trout, Ebersole & Groff engaging their services to file electronic submission of documents required pursuant to the Continuing Disclosure Certificate with respect the Guaranteed Sewer Revenue Bonds, Series 2003. *Motion carries unanimously.*

On a **MOTION** by Glessner, and a second by Hiestand, approval was given to authorize the Borough Manager/Secretary to sign "Failure to File Annual Report" for the 1) \$5,185,000 Sewer Revenue Bonds Series 2003, 2) \$4,170,000 Sewer Revenue Bonds Series 2004 and 3) \$6,775,000 Water Revenue Bonds Series 2005. *Motion carries unanimously.*

On a **MOTION** by Glessner, and a second by Hiestand, approval was given to hold a Special Meeting of the Mayor and Council on Wednesday, June 23, 2010 at 5:30 PM to approve the sale and refinancing of the Borough Authority bonds. The bonds are expected to be sold that day and the Authority Board is meeting at 5 PM to approve the sale. *Motion carries unanimously.*

On a **MOTION** by Glessner, and a second by Hiestand, approval was given to authorize the Manager/Secretary or Assistant Secretary to sign amendments to the Agreement for Utility Information and Management Services. *Motion carries unanimously.*

Report of the Public Works Committee

Scott Hershey, director of Public Works reviewed the monthly written report for May 2010.

Report of the Public Safety Committee

On a **MOTION** by Hall, and a second by Metzler, approval was given to install a Handicapped parking space at 122 N. Barbara Street. *Motion carries unanimously.*

On a **MOTION** by Hall, and a second by Murray, approval was given to accept the Resignation of Police Office Gary Rux. *Motion carries unanimously.*

On a **MOTION** by Hall, and a second by Metzler, approval was given to appoint Scott Edward Drexel to the position of Police Officer with the formal appointment pending a psychological evaluation. *Motion carries unanimously.*

On a **MOTION** by Hall, and a second by Metzler, approval was given to close Appletree Alley from Market Street to Concord on June 12th from 1-7 PM for a Church/Community Carnival. *Motion carries unanimously.*

On a **MOTION** by Hall, and a second by Murray, approval was given to Mary Mother of the Church to hang a banner at the 200 block of East Main Street from July 5 – August 2 to promote a church festival. *Motion carries unanimously.*

On a **MOTION** by Hall, and a second by Metzler, approval was given for a request from Mary Mother of the Church to hang a banner at the 200 block of East Main Street from July 5 – August 2 to promote a church festival. *Motion carries unanimously.*

Any Other Matter Proper to Come Before the Council

Golicher asked what is being built behind the Turkey Hill on the East end of town. Gibbs replied that Keystone Pet is going in there. Golicher asked if Giant is on schedule. Gibbs said they are behind schedule. Opening was planned for October of 2010, but is now going to be May of 2011.

Authorization to Pay Bill

On a MOTION by Glessner, and a second by Hiestand, it was approved to pay the bills as presented:

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|---------------------------|----|------------|
| GENERAL FUND | \$ | 316,460.99 |
| REFUSE/RECYCLING | \$ | 38,812.58 |
| EMA | \$ | - |
| CAPITAL IMPROVEMENTS FUND | \$ | - |
| HIGHWAY AID FUND | \$ | 185.00 |
| TAX ACCOUNT | \$ | 931,385.49 |

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|--------------------------|----|--------------|
| COMMUNITY PLAYGROUND | \$ | - |
| ESCROW FUND | \$ | 18,221.50 |
| GRAND TOTAL EXPENDITURES | \$ | 1,305,065.56 |

Motion carries unanimously.

Council had discussion about specific items on the bill list and all questions were answered.

Mayor Ginder stated that after looking at the budget report she had concerns about the overtime. She said everyone has to be very cautious with that. Rebman said it has a lot to do with snow removal, and that when there is snow like we've had it has to be removed when it falls. Hershey stated that FEMA will cover a good portion of that and PennDot is giving approximately \$8,000.00 reimbursement. He said Public Works is actually in good shape and that they try to have guys take time off in lieu of overtime.

Murray said he worries about the budget and hopes that Mr. Wahl can start to forecast cash flow problems.

Meetings and dates of importance: See the Orange colored calendar for the month of June.

Executive Session for personnel matters

No executive session necessary.

Adjournment

Meeting was adjourned at 8:20pm.

Respectfully Submitted,

Barnum Wahl
Borough Manager/Secretary