

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Gainer, Mr. Hornafius, Mr. Peifer, Mr. Shireman and Mr. Weidman. Also present were Carol Roland, Barnum Wahl, Jimmy Dennis, John Leaman, Terry Kauffman and Mindi Marks. Chairman Gainer called the meeting to order at 4:00 P.M.

Presentation of Annual Audit. Carol Roland of Trout Ebersole & Groff presented the annual audits of the water and sewer systems. She also presented the management letter and the audit committee letter for the Board's review. A MOTION was made by Mr. Peifer and seconded by Mr. Shireman to accept the audit reports for the water and sewer systems as presented; motion carried.

Administrative Report. Mr. Kauffman reported that the train station community meeting has been scheduled for Tuesday, July 27th. He indicated that this was a drop in event from 4:00 to 7:00 P.M.

He reported that staff met with Stacy Hiestand of Asset Strategies regarding the Authority Pension Fund. Mr. Kauffman noted that the plan was 100% funded at the end of the first quarter. He noted that early retirement options were also discussed.

Mr. Kauffman noted that the Administration Committee met to discuss the pension fund, the updating of the employee handbook as well as some staff alignment changes.

He reported that Borough Council voted to change the office hours from 8:00 A.M. to 5:00 P.M. to 7:00 A.M. to 4:00 P.M. effective July 19, 2010.

Mr. Kauffman reported that the grant was awarded to the Authority for the solar panels to be installed at the wastewater treatment plant.

Mr. Leaman updated the Board relative to the Urban Enhancement Grant for Marietta Avenue and the CDBG grant for the Manheim Road project.

Mr. Leaman reported that the contractor was currently switching over the service lines to the new main relative to the Barbara Street/Mount Joy Road project. He felt this should be completed by sometime next week.

He reported that the Carmany salt lid rehab project was advertised and the pre-bid meeting was scheduled for August 12th with the bid opening on August 31st.

Report of Consulting Engineers. Mr. Dennis reported that ARRO was working on the Newcomer Road water main project to get it ready for bidding.

He reported that Florin Hill, Elm Tree, Mount Joy Country Homes and The Villas were projects currently in progress.

Mr. Dennis reported that the annual golf outing was cancelled this year due to ARRO moving its offices and the general state of the economy.

Report of Administration Committee. Consider Approval of Resolution Authorizing the Closing of Certain Construction Funds. Mr. Kauffman noted that as part of the upcoming bond issue and the transfer of trustee responsibilities from Union National Community Bank to Fulton Bank, the 2001 Water

Construction Account, the 1998 Sewer Construction Account and the 2003 Sewer Construction Account need to be closed out. He indicated that the Authority Solicitor has prepared the necessary resolution. A MOTION was made by Mr. Weidman and seconded by Mr. Peifer to adopt the resolution authorizing the closing of certain construction funds as presented; motion carried.

Report of Capital Improvement Projects Committee. Consider Change Order from Johnston Construction Co. Relative to BNR Upgrade Project. Mr. Kauffman presented the Change Order in the amount of \$4,395.00 for a monorail door adder and noted that staff would recommend approval. A MOTION was made by Mr. Peifer and seconded by Mr. Shireman to approve the Change Order from Johnston Construction Co. as presented in the amount of \$4,395.00; motion carried.

Consider Approval of Requisition from the Water Bond Redemption and Improvement Fund. Mrs. Marks presented the requisition containing the following payments:

1. Payable to Doli Construction Corporation in the amount of \$101,697.43 for Payment Application No. 2 – Mount Joy Road water main replacement;
2. Payable to Doli Construction Corporation in the amount of \$249,727.49 for Payment Application No. 1 – North Barbara Street water main replacement; and
3. Payable to Exeter Supply Co., Inc. in the amount of \$1,505.25 for materials for the North Barbara Street water main replacement project.

Mr. Kauffman noted that due to some discrepancies, staff would like to recommend that the first item for Doli Construction be removed from the requisition. A MOTION was made by Mr. Weidman and seconded by Mr. Peifer to approve the requisition from the Water Bond Redemption and Improvement Fund for items 2 and 3 in the total amount of \$251,232.74; motion carried.

Consider Approval of Requisition from the Sewer Bond Redemption and Improvement Fund. Mrs. Marks presented the requisition containing the following payments:

1. Payable to I.B. Abel, Inc. in the amount of \$21,744.00 for Payment Application No. 6 – WWTP BNR upgrade project;
2. Payable to Sherman-Gibson Systems in the amount of \$1,258.45 for controls engineering relative to the WWTP BNR upgrade project; and
3. Payable to Kline's Services in the amount of \$6,208.75 for cleaning out the lagoon relative to the WWTP BNR upgrade project.

A MOTION was made by Mr. Shireman and seconded by Mr. Hornafius to approve the requisition as presented from the Sewer Bond Redemption and Improvement Fund in the total amount of \$29,211.20; motion carried.

Consider Authorization of Draw Down No. 8 of the 2009 Sewer Loan. Mrs. Marks presented the Draw Down request payable to Johnston Construction Company in the amount of \$354,022.97 for Payment Application No. 10 – WWTP BNR upgrade project. A MOTION was made by Mr. Peifer and seconded by Mr. Weidman to approve Draw Down Request No. 8 as presented in the total amount of \$354,022.97; motion carried.

Authorization to Pay Bills. Mr. Hornafius questioned the invoice for mowing at the Rapho tank due to the recent dry weather. Mr. Kauffman noted that he would have to check the contract. A MOTION was then made by Mr. Hornafius and seconded by Mr. Shireman to approve the attached list of disbursements as follows: \$41,933.69 from the Water Operating Fund and \$40,893.11 from the Sewer Operating Fund; motion carried.

Executive Session. An executive session was called at 5:08 P.M. to discuss some personnel matters. The meeting reconvened at 5:35 P.M.

Adjournment. There being no further business, a MOTION was made by Mr. Weidman and seconded by Mr. Shireman to adjourn. Motion carried and the meeting adjourned at 5:35 P.M.

Respectfully submitted,

Richard L. Peifer
Secretary